

## **Procedure - Non-Curriculum-Related Student Groups**

A group of students who wishes to conduct a meeting on school premises during noninstructional time will submit a request to the school principal at least five school-business days prior to the desired meeting date. The principal will grant or deny the request at least two school-business days prior to the scheduled date.

The application will provide:

- A. The name of each student who is making the request;
- B. The name of the monitor of the proposed group (if any);
- C. A description of the proposed meeting along with its stated purpose;
- D. The name(s) and affiliations of non-students (if any) who will be invited; and
- E. Statements that:
  - 1. Students will be voluntarily attending the meeting;
  - 2. Any non-students will not be directing, conducting, controlling or regularly attending future meetings and/or activities; and
- F. The time and frequency of meetings of the proposed group.

Adoption Date:

Classification:

Revised Dates: **12.11; 07.23**